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Security Information

Office Memorandum • UNITED STATES GOVERNMENT

TO : Chief of Logistics

DATE: 16 July 1953

FROM : Chief, Supply Division

SUBJECT: Weekly Activity Report

1. GENERAL:

a. [] (continued item)

(1) This item has been reported previously as "Move to [] 25X1A6A
but, since the relocation of stocks and facilities to [] has been 25X1A6A
virtually completed, subsequent reports will refer to operations and
problems at the [] Continuation of reporting in this
section of the report will, of course, depend on the scope of the oper-
ation and problems whose nature and size warrant this consideration.

(2) The negotiated contract for \$10,000 placed by General Services
with PBS for certain interior work at the depot has been cancelled due
to the expiration of the fiscal year 1953 funds which were not obligated
for the work. This division is now preparing a request to be placed
with PRC to cover the additional construction work required for the in-
terior of the warehouse, such as setting up a first aid station, parti-
tioning off the bin storage area, and other items including exhaust
fans and ducts to be installed in the armor shop. Until this work is
completed, the [] will be unable to operate effectively as
desired in carrying out its assigned mission.

(3) The construction work on the outside area of the building,
authorized for \$25,000 by the DD/A, is progressing satisfactorily. Two
truck docks on the east side of the building have been completed, along
with necessary roadway paving. The concrete slab base for the [] 25X1
building is completed and the building itself erected and placed into
use. The gasoline tank has been laid and drive-in paving over the tank
largely completed. The erection of the steel fence around the building
is now in process.

b. Supply Training: (continued item)

(1) Two persons from the division are visiting [] for 25X1A6A
discussions on the nature and scope of the supply training to be used
for personnel being assigned to field activities.

c. Supply Economy Program: (continued item)

(1) From a telephone survey made of thirty administrative officers relative to participation in the program, it was learned that a good majority of the offices are actively working to conserve supplies and equipment used in their operation.

(2) Building Supply Officers report a steady turn-in of office supplies and equipment and an estimated value of \$13,700 has been placed on the material recovered to date through this effort.

2. PROJECTS AND STUDIES IN PROCESS:

a. Stock Numbers for New Electronic Items: (continued item)

No Change.

b. Cross Index Supplement to the Agency Catalog: (continued item)

No change.

3. OTHER ITEMS OF INTEREST:

a. Supply Regulations: (continued item)

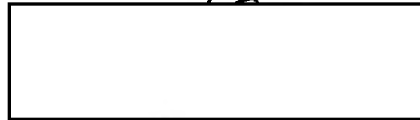


4. SPECIAL PROBLEMS:

None

5. MAJOR OBJECTIVES:

No change over that previously reported in Weekly Activity Report of 9 July 1953.



25X1A9A

LO/SD:DWW:mt (16 July 1953

Distribution:

1 - Supply